

One day workshop on  
**Being Cost Effective Through  
5 S Principles of Good House-Keeping  
7 W Seven Areas of Wastes**

May 21<sup>st</sup> 2010

Organised by  
**National Centre for Quality Management**  
Mumbai

**Introduction**

- Among the problems facing Indian industries is lower cost consciousness leading to lower customer satisfaction.
- To address these issues, organization need to change the work environment.
- This workshop is aimed at focusing on the concepts of 5 S and 7 areas of wastes to help organization to be cost effective.

**For Whom**

- Managers and Supervisors involved in Manufacturing and functional areas.
- Staff and Supervisors involved in storage and handling of inventory and records.
- Consultants, trainers

**Contents**

**5 S Principles of Good House-Keeping**

- Introduction What is 5 S ?
- How to practice 5 S?
- What we can gain from 5 S?
- Why 5 S brings benefits ?
- How to motivate people to practice 5 S?
- Case studies
- Summary & Conclusion
- Video on '5 S'

**7 W Seven Areas of Wastes**

- Problems Facing Industries
- Ways To Be Cost Effective
- Cost Reduction Wastes Elimination
- 7 Areas of Wastes
- Wastes in Office Environment
- Wastes in Sales / Marketing
- Wastes in Purchasing
- Wastes in Finance
- Wastes in Human Resources
- Wastes in Production
- Summary & Conclusion
- Video on '7 W'

**Timing** : Registration : 09.00 hrs.  
Session : 09.15 hrs to 17.00 hrs

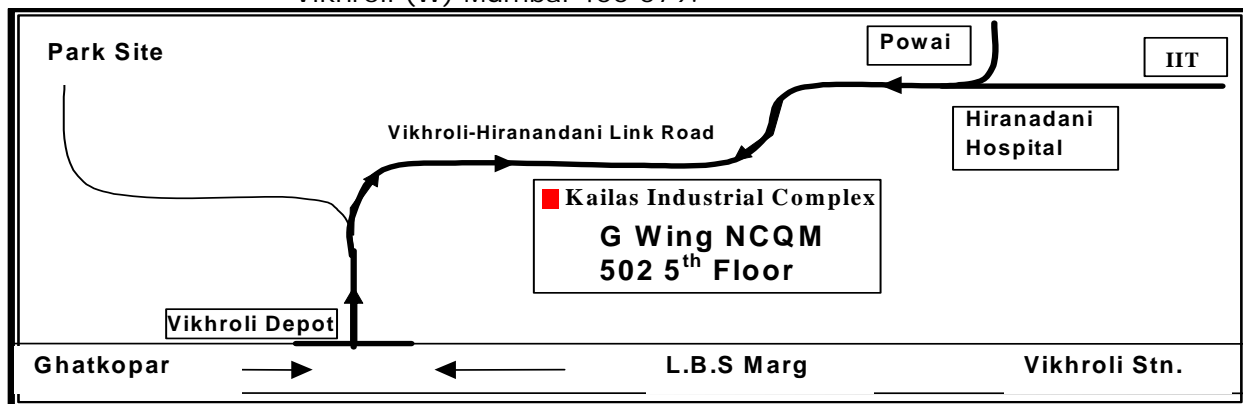
**Fees** : Rs.1, 900/- per participant  
Rs.1, 700/- per participant (for NCQM Members Registration of 3 or more participants)

**Plus Service Tax 10.3%**

**Registration on first come first basis**

(Fee include course material, cost of certificate, lunch, tea / coffee)

**Venue** : NCQM Learning Centre, 5<sup>th</sup> Floor, G-502,  
Kailas Industrial Complex, Vikhroli – Hiranadani Link Road,  
Vikhroli (W) Mumbai 400 079.



### Registration

Please send nomination accompanied by course fee in favour of **National Centre of Quality Management** by demand draft / cheque payable at Mumbai,

To

Programme Co-ordinator

#### **National Centre for Quality Management**

G 501-503, 5th Floor, Kailas Industrial Complex, Parksite,  
Vikhroli - Hiranandani Link Road, Vikhroli (W) Mumbai 400 079.

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### Faculty

#### **Dr. Purshottam Poddar**

B.E. Mech., Dr.-Ing. (Germany)

- Ex General Manger Godrej & Boyce Mfg. Co. Ltd. (26 years)
- Consultant & Trainer for ISO 9001, ISO 14001, OHSAS 18001, CE Mark, API Monogram (conducted more than 300 trainings)
- Widely traveled in Europe-UK, Russia, SAARC countries Bangladesh, Sri Lanka, Bhutan, Nepal, Oman, Thailand, Vietnam, Indonesia, Singapore, USA & Canada.
- Best Presentation Award at National QC Conference, CII-Southern Region, Chennai.
- Fellowship Award, Indian Society of Manufacturing Engineers (ISME), Mumbai
- Distinguished Faculty Award, NCQM 2006
- ISO-9001, ISO 14001 & OHSAS 18001 Lead Auditor (more than 200 certification/surveillance audits)
- Conducted ASME-NQA 1-1997 QMS Audit in New York.

### Organisers

#### **National Centre for Quality Management (NCQM)**

- ❖ NCQM was established in 1985 by a group of enlightened industrialists and professionals to spread the culture of quality in the Indian economy.
- ❖ A Not-for-profit premier professional organization engaged in dispensing quality related services to various sectors of Industry through seminars, training, education, publication, research and advisory services.
- ❖ NCQM has already conducted more than 1000 programmes and seminars related to Quality management, Environment Management, Occupational Health & Safety Management and HR related areas.
- ❖ NCQM has its Headquarters in Mumbai and Extension Centres at Ajmer, New Delhi, Navi Mumbai, Pune and Rajkot.